

IMPORTANT DATES:

Dec. 1st - Application Opens
Feb. 1st - Application Closes
April 15th - Recipients Notified

Legislative Intern Scholarship Funds FAQ

George Oliver Benton Memorial Scholarship, & Senator Carl O.Koella, Jr Memorial Scholarship

Goal of Scholarship:

- Provide financial support to Tennessee residents who are interested in participating in internships within the Tennessee State Legislature.
- Additional preference for the Senator Carl O-Koella Memorial Scholarship
 - Students from Blount and Sevier Counties in Tennessee

Application Timeline:

- Opens December 1st (8:00 am CST) – closes February 1st (11:59 pm CST)

Award Notification:

- Recipients are notified via the email they used to apply on April 15th.

Eligibility Requirements:

- Current Legislative interns
- Enrolled in a four-year college/university
- Residents of Tennessee
- Preference is given to students participating in activities related to government and politics

Documentation Requirements:

- Complete application
- Transcript
- Academic recommendation
 - If you have been out of school for some time, we still need an academic recommendation. Please consider asking someone who can speak to your academic potential.
- Personal recommendation

*****All of these items must be submitted by the deadline in order for your application to be considered complete. *****

Use of Funds:

Funds may be used for any expenses included in the school's official cost of attendance.

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Where can I apply?

- Link provided by the Director of the Tennessee Legislative Internship Program
- Applicants can access the George Oliver Benton Memorial Scholarship application on the CFMT website at: <https://www.cfmt.org/funds/george-oliver-benton-memorial-scholarship-fund/>, click “Apply now”
- Applicants can access the Senator Carl O. Koella, Jr. Memorial Scholarship on the CFMT website at: <https://www.cfmt.org/funds/senator-carl-o-koella-jr-memorial-scholarship-fund/>, click “Apply now”

How do I go about getting recommendations submitted?

- Both the Academic and Personal Recommendation must be completed via a unique link you will send to your recommender when completing the application.
- The recommender will complete a survey and have the option to submit a narrative for the student.
- These recommendations are completed via email; therefore, there is no need for a printed or uploaded recommendation.
- Your recommender must submit the recommendations by the application deadline for your application to be considered.

Financial Amount Awarded:

- Award amounts vary based on the number of applicants and available funds.
- Recent awards have averaged \$1,200 per recipient
- Scholarships do not need to be repaid.

Payment Process:

- Scholarship payments are made directly to the educational institution and issued before the start of the fall semester. Payment is split between the fall and spring semesters. For recipients graduating in December, the full amount will be applied in the spring semester.

Who manages the scholarship?

The scholarship is administered by the Community Foundation of Middle Tennessee.

For questions or assistance, please contact scholarships@cfmt.org