CHARITABLE ENDOWMENT INSURANCE POLICY
LETTER OF INSTRUCTION

TO: The Community Foundation of Middle Tennessee, Inc.
3833 Cleghorn Avenue, Suite 400
Nashville, TN 37215-2519

FROM: _____ (donor)
_____
_____

DATE: _____

On _____ (date)_____, I purchased a Life Insurance Policy (#_____) from the _____ (insurance company) in the face amount of $_____. The Community Foundation of Middle Tennessee, Inc. is the owner and beneficiary of that policy. I am the insured.

This Letter of Instruction is my directive as to the division of the net cash value of death benefits which you may receive from the above named policy. This letter supersedes and replaces any Letter of Instruction which I may have previously given to you concerning this policy.

I wish that the proceeds be distributed to endow the following:

_____% to The Community Foundation of Middle Tennessee, Inc.
_____% to _____
_____% to _____
_____% to _____

While it is my wish that the insurance proceeds be distributed as shown above, I hereby give The Community Foundation of Middle Tennessee the final discretion as to its ultimate distribution. If any of the above charities is no longer in existence or is not a qualified charity at the time of distribution, it is my wish that the portion of the proceeds designated for such disqualified charity be divided as follows:

_____ Prorated to the other named charities for which a gift was indicated.
_____ Given in its entirety to _____.
_____ Divided equally between the following charities:
_____
_____
_____
_____

Signed this _____ day of _____, 20 _____.

_____ _____
(witness) (donor)